

**ASQ Section 1128
Meeting Agenda**

DATE: 1/22/09

Item #	Agenda Item	Who	Discussion	Actions
1	Establish if quorum is present	Chair	Kevin Airingon, Debbie Meeks, Pat Jones, Linda Ray, Wes Foy, Dan Mussatti Joe Brandon, Pete Johnson, Ellen Diggs, Keith Springer	Minimum of 2 elected members & 3 members
2	Assign a time keeper – SEC	Chair	Keith	
3	Assign a photographer – educational portion	Chair	Pete	
4	Confirm assigned person to write up meeting recap	Chair	Joe	
Officers Report				
5	SMP Status	Chair/ Vice Chair	Both up for action starting this month. Letters to Schools have to go out in Feb. Rathmond needs to select the “question” Now.	Scholarship (school contacts), Nominations for elected positions: All: Forward recommendations of the question to Rathmond. Pat will contact Rathmond
6	Review of Meeting Minutes	Secretary - Dan	Accepted will be posted to website	
7	Financial Report	Treasurer - Pete	Dec & Jan Deposits have been made by ASQ. No Transactions in November. Dan & Pat plan on going to World Conference. Pete may go.	
Committee Reports				
8	Programs	Pat	Speakers Confirmed: Ellen Diggs in February. Paul Pierce in March. Mike Doletta in April. Looking for something different for June Meeting. One possibility is a cruise from Yorktown, &	

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			Include other sections and organizations.	
9	Arrangements	Linda	Cypress Point vs Aberdeen Barn for Feb.	Decided to stay with Cypress Point for February meeting
10	Nominating	Pat	Jan – Feb – Seek nominations Need slate of candidates in February meeting. March meeting - elections	Pat will post position openings on website & submit piece for newsletter.
11	Audit	Joe	Nothing to discuss	
12	Membership	Joe B	Membership report review: 1 new member in December. Membership ranging 120-130. Section revenue is dependent on membership @ \$18 per member	All encouraged to recruit. Use each one reach one cards. It is also easy to nominate someone through website. Joe will submit piece for newsletter.
13	Education	Joe M	Status of Jan courses & status of training MOU with Section 1114. Status Unknown-no report May have to consider doing our own course.	Pat will call Section 1114 regarding training. Debbie will follow-up regarding MOU.
14	Certification	Angie C		
15	Scholarship	Rathmond	Jan – Feb – contact schools (update mailing list) By 2/28 – decide on a topic March – Applications sent to schools – Notice in Newsletter April - volunteers needed to review submissions May – Recipient selection	
16	Newsletter	Ellen	Section 1114's decision to discontinue their newsletter	Articles to Ellen by next Wednesday, no later than Friday

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			mailings, and will post to their website. Our survey results indicate the newsletter is valued by our members.	next week.
17	Website	Pete	Mrs. Johnson looking for someone to take over website.	Will put job posting for webmaster in Newsletter
Miscellaneous				
	Congratulations for Making TQ and Silver	Debbie	(applause)	(more applause)
	Reminder – fill out survey from headquarters	Debbie	ASQ has begun annual survey, sending email notifications to randomly selected members.	All: Fill out ASQ surveys, if you get email notification.
	Region 11b Director		Clay Hodges is our region 11b Regional Director.	
	ASQ Fellow Nominations		Nominate Senior member to Fellow	Contact Angie for more information. Ellen will put link to ASQ website in newsletter.
	Newsletter section for members seeking positions.		Consider section of newsletter for job seekers	Agree to do it for Section members.